

CITY CLERK'S OFFICE  
CITY OF CHICAGO

2024 FEB -2 A 10:45

**NOTICE OF THE PIONEER VALLEY PLANNING COMMISSION MEETING**

**DATE:** Thursday, February 8, 2024  
**TIME:** 5:30 p.m.  
**ZOOM LINK:** <https://us02web.zoom.us/j/85757754593>

**AGENDA**

	<b><u>Action</u></b>	<b><u>Information</u></b>
1. Chairman's Call to Order, Welcome, and Minutes of the Commission Meetings held October 12, 2023 and December 14, 2023 (minutes are attached)	<input checked="" type="checkbox"/>	
2. Presentation of the Affordable Homes Act by the Executive Office of Housing and Livable Communities		<input checked="" type="checkbox"/>
3. Certification of Local Assessments at a Proposed Per Capita Rate of \$.18713 for Fiscal Year 2025 (attached)	<input checked="" type="checkbox"/>	
4. Presentation of Fiscal Year 2025 Draft Budget-in accordance with the provisions of Chapter 40B M.G.L., the PVPC's proposed budget for Fiscal Year 2025 will be introduced at the February 8, 2024 Commission meeting, with final approval scheduled for the April Planning Commission meeting.	<input checked="" type="checkbox"/>	
5. Executive Director's Highlights & Updates		<input checked="" type="checkbox"/>
6. Community Reports/Updates from the PVPC Commission Members		<input checked="" type="checkbox"/>
7. Other Business		<input checked="" type="checkbox"/>

**ADJOURN**

Proposed PVPC Local Assessment Figures for Fiscal Year 2025  
(FY2025 Encompasses July 1, 2024- June 30, 2025)

Municipalities	Official 2020 U.S. Census Population Figures	FY2024 Assessments (July 2023 - June 2024) Rate: .182567 Per Capita 2.5% Increase	Proposed FY2025 Assessments (July 2024 - June 2025) Rate: .18713 Per Capita 2.5% Increase	Amount Increase/Decrease (decreases due to population change with 2020 Census)
Agawam	28,692	\$5,238.30	\$5,369.13	\$130.84
Amherst	39,263	\$7,168.25	\$7,347.29	\$179.04
Belchertown	15,350	\$2,802.45	\$2,872.45	\$70.00
Blandford	1,215	\$221.82	\$227.36	\$5.54
Brimfield	3,694	\$674.41	\$691.26	\$16.84
Chester	1,228	\$224.20	\$229.80	\$5.60
Chesterfield	1,186	\$216.53	\$221.94	\$5.41
Chicopee	55,560	\$10,143.59	\$10,396.94	\$253.35
Cummington	829	\$151.35	\$155.13	\$3.78
East Longmeadow	16,430	\$2,999.63	\$3,074.55	\$74.92
Easthampton	16,211	\$2,959.64	\$3,033.56	\$73.92
Goshen	960	\$175.27	\$179.64	\$4.38
Granby	6,110	\$1,115.50	\$1,143.36	\$27.86
Granville	1,538	\$280.79	\$287.81	\$7.01
Hadley	5,325	\$972.19	\$996.47	\$24.28
Hampden	4,966	\$906.64	\$929.29	\$22.64
Hatfield	3,352	\$611.97	\$627.26	\$15.29
Holland	2,603	\$475.23	\$487.10	\$11.87
Holyoke	38,238	\$6,981.11	\$7,155.48	\$174.37
Huntington	2,094	\$382.30	\$391.85	\$9.55
Longmeadow	15,853	\$2,894.28	\$2,966.57	\$72.29
Ludlow *	19,971	\$3,646.11	\$3,737.17	\$91.07
Middlefield	385	\$70.29	\$72.05	\$1.76
Monson	8,150	\$1,487.95	\$1,525.11	\$37.16
Montgomery	819	\$149.52	\$153.26	\$3.73
Northampton	29,571	\$5,398.78	\$5,533.62	\$134.84
Palmer	12,448	\$2,272.63	\$2,329.39	\$56.76
Pelham	1,280	\$233.69	\$239.53	\$5.84
Plainfield	633	\$115.57	\$118.45	\$2.89
Russell	1,643	\$299.96	\$307.45	\$7.49
South Hadley	18,150	\$3,313.65	\$3,396.41	\$82.76
Southampton	6,224	\$1,136.32	\$1,164.70	\$28.38
Southwick	9,232	\$1,685.49	\$1,727.58	\$42.10
Springfield	155,929	\$28,467.96	\$29,178.99	\$711.04
Tolland	471	\$85.99	\$88.14	\$2.15
Wales	1,832	\$334.47	\$342.82	\$8.35
Ware	10,066	\$1,837.75	\$1,883.65	\$45.90
West Springfield	28,835	\$5,264.41	\$5,395.89	\$131.49
Westfield	40,834	\$7,455.06	\$7,641.27	\$186.20
Westhampton	1,622	\$296.13	\$303.52	\$7.40
Wilbraham	14,613	\$2,667.90	\$2,734.53	\$66.64
Williamsburg	2,504	\$457.16	\$468.57	\$11.42
Worthington	1,193	\$217.81	\$223.25	\$5.44
<b>TOTALS</b>	<b>627,102</b>	<b>\$114,490.01</b>	<b>\$117,349.60</b>	<b>\$2,859.59</b>

\*Ludlow Census 2020 population of 21,002 adjusted to 19,971 to reflect the provisions of Chapter 40B M.G.L., Section 7.

**TO:** Chairman and Members of the PVPC

**FROM:** Kimberly H. Robinson, Executive Director

**SUBJECT:** Proposed Annual Assessment of PVPC Member Municipalities for Fiscal Year 2025

**DATE:** February 1, 2024

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Chapter 40B of Massachusetts General Law states that as a regional planning agency, the Pioneer Valley Planning Commission (PVPC) "...shall, annually in the month of February, estimate the amount of money required to pay the costs and expenses of the district for the following fiscal year; shall fix and determine the proportion of such costs and expenses to be paid by the constituent cities and towns thereof during such fiscal year; and, shall certify the amount so determined for each city and town to the assessors thereof who shall include the sum in the tax levy of such fiscal year... Such apportioned cost shall be on a per capita basis in direct proportion to the population of the city or town and the planning district as they appear in the most recent national census."

The Commission's proposed budget for Fiscal Year 2025 recommends that the assessments paid by the member municipalities be increased by 2.5% and be assessed on the basis of a \$.18713 per capita assessment rate to determine each community's share of the expenses of the planning district for the upcoming fiscal year.

If approved by a vote of the Commission, this increased assessment rate would be levied on the Commission's 43 member cities and towns during the FY 2025 budget cycle (i.e. July 1, 2024 through June 30, 2025). The official 2020 U.S. Census population totals will continue to be the basis of each member community's local assessment obligation for the year. The attached table identifies the proportion of the costs and expenses to be paid by the constituent municipalities in FY 2025, along with each city or town's official population total as determined by the 2020 U.S. Census.

Therefore, it is recommended that the Pioneer Valley Planning Commission certify the FY 2025 local assessments as depicted on the attached schedule. The PVPC will then notify the assessors of constituent cities and towns as each member community's share of the costs and expenses of the district for the Fiscal Year 2025 period as required by state law.

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Kimberly H. Robinson  
Executive Director

### POSSIBLE MOTIONS

- Agenda Item # 3 – Certification of Local Assessments at a Proposed Per Capita Rate of \$.18713 for Fiscal Year 2025

Moved by \_\_\_\_\_ to approve and certify the annual assessments of the Pioneer Valley Planning Commission's (PVPC) 43 member communities for Fiscal Year 2025 at a per capita rate of \$.18713 and which have been calculated based on U.S. Census 2020 population figures and all relevant provisions of the Planning Commission's state enabling law (i.e. Chapter 40B M.G.L.)

- Agenda Item # 4 – Fiscal Year 2025 Draft Budget- in accordance with the provisions of Chapter 40B M.G.L., the PVPC's proposed budget for Fiscal Year 2025 will be introduced at the February 8, 2024 Commission meeting, with final approval scheduled for the April Planning Commission meeting

Moved by \_\_\_\_\_ to accept the PVPC staff report applicable to the Commission's proposed Fiscal Year 2025 PVPC consolidated budget with the understanding that final budget approval will be scheduled for action by the full Commission at its April 2024 meeting following an extended public review and comment period.